

White Hall Township Library Board of Trustees Monthly Meeting

October 16, 2023

The monthly meeting of the White Hall Township Library Board of Trustees met on Monday, October 16, 2023 with Bill Edwards, Cheri Madson, Katie Malin, Pam Painter, Pat Taylor, Mary Frances Tunison, and Cathy Williams present.

President Williams called the meeting to order at 4:57 p.m.

The minutes were approved as read.

Treasurer's Report: Balance on 8/31/2023 of \$31,911.05. Balance on hand 9/30/2023 of \$42,251.77. The report will be filed for audit.

Library Director's Report:

- Library Director, Katie Malin, has access to FaceBook and Gmail. She is learning the Polaris program.
- The Frech Grant is near completion - the 501c3 status documentation is needed to finalize the grant
- All September books have been delivered
- Patron cards need to be purchased
- Book weeding continues
- Story Time is going well and a paint project is planned for Halloween
- The WHTPL will set up for "Safe Trick-or-Treat" on October 28, 2023 and the Board will donate bags of candy
- A monthly activity calendar is now available to patrons
- The last Move and Groove had 6 participants
- A high school student has requested community service hours - At this time no hours are available, but Board members suggested the student earn hours during Summer Reading
- A new iPad cover has been purchased

Old Business:

Bill will install rods in the bookshelf to hang the books with CDs. If the books are a hit, more hanging bags will be purchased.

Pat Taylor recommended two self-help books for purchase. Cathy Williams will select other titles from the patron recommendation cards.

Cathy Williams reported Garry Sheppard has looked at the furnace and a new pump is needed. The pump needs to be ordered as soon as possible because it will take time for it to be located, shipped and delivered. Cost related to maintenance of the furnace is the City's responsibility.

The following days are designated as holidays in November 2023: Veteran's Day, Friday, November 10, Thanksgiving, Thursday, November 23 and ~~Friday, November 24.~~

Bill reported the WHTPL is signed up for the Illinois Newspaper Project.

There are still kits that need to be assembled. Katie would like to learn how to use the Cricuit in order to make bags to go with each kit. Katie will research the cost of a Cricuit subscription that will allow access to the design space.

New Business:

Family Reading Night is Thursday, November 16, 2023. There will be no activities at the library.

Show Me the Money for WHTPL will be at Martin Lanes on Wednesday, November 1. Food will be served. We will need workers to serve food and help with checking cards and collecting money. Cheri will check with Mary Jane Steelman, Friends of the Library President regarding food.

Board members discussed a patron recommendation of having a monthly raffle basket fundraiser. Board members voted no.

Instead of the Board and Friends of the Library donating themed stockings to raffle, members will be asked to donate an item for a basket that will be raffled off.

A motion was made by Cheri Madson, seconded by Bill Edwards to add Katie Malin to the signature card. Motion passed.

A motion was made by Pam Painter, seconded by Mary Frances Tunison to remove Cheri Madson from the signature and add Cathy Williams. Motion Passed.

Next Meeting: November 13, 2023.

There being no further business the meeting was adjourned at 6:07 PM