White Hall Township Library District
Board of Trustees Meeting Minutes
March 9, 2026

Call to Order:
The meeting was called to order by Matt at 5:03 PM.

Attendance:
Matt, Allie, Mary Francis, Pat, Evan, Mary Jane, and Tiffany Rogers were present.

Resignation & Board Vacancy:
A resignation letter from Bill Edwards was read by Matt.

Matt presented Amanda McKinley as a potential replacement to fill the vacancy. Discussion was held. Amanda McKinley was present.

Matt sought approval to appoint Amanda McKinley to complete the remainder of the term through May 2027.

Motion: Allie made a motion to approve the appointment.
Second: Mary Francis
Vote: Motion carried.

Tiffany Rogers administered the oath of office, and Amanda McKinley was sworn in as a new White Hall Township Library Trustee.

Approval of Minutes:
Minutes from the previous meeting were read.

Motion: Pat made a motion to approve the minutes.
Second: Amanda
Vote: Motion carried.

Treasurer's Report:
The standard financial report was not available as Pam was absent. Matt reviewed the available financial information.

Ending fund balance: $63,866.90.

Director's Report:
Mary Jane reviewed monthly programs and updates, including:

- Completion of IPLAR training, noting required board member training requirements
- Staff training requirements related to the Per Capita Grant
- Completion of library painting project
- Information regarding a potential "Live and Learn" grant in partnership with the city for upkeep expenses
- Participation in Family Reading Night at the school
- Research into the Matthew's Grant
- Discussion of a plaque for Janis Chapman (costs to be researched)
- Planning for the Summer Reading Program, including installation of two planters outside the library

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Old Business:

Maintenance & Technology Updates:

- Library plaster and painting project completed; appreciation expressed to Eldred's for their work
- Mary Jane will prepare thank-you acknowledgments (Julie will post online)
- Discussion regarding adding a door to the additional closet
- Screen doors discussed; no progress to report

Patron Policy Review:
The draft policy was reviewed. Discussion was held and revisions were suggested. Matt will work with Kathy to update the document and present it at the next meeting.

2026–2027 Budget:
Tabled due to Pam's absence. A special meeting must be scheduled prior to April 1.

Special Meeting Scheduled: March 23, 2026 at 5:00 PM.

New Business:

No new business was presented. Trustees were reminded to return economic statements at the March 23 meeting.

Adjournment:

Matt called for adjournment at 6:05 PM.
