Library Board of Trustees

Regular Monthly Meeting Minutes
November 10, 202~~4~~5

Call to Order

The regular meeting of the Library Board of Trustees was called to order by President Matt at 5:02 p.m.

Attendance

Present: Matt, Allie, Pam, Evan, Mary Francis, Mary Jane

Approval of Minutes

Evan read the minutes from the previous meeting.
Motion to approve the minutes was made by Pam and seconded by Mary Francis.
Motion carried.

Treasurer's Report

Pam presented the Treasurer's Report.
• A $25 amount listed under staff bonus was identified as an error; Pam will investigate and correct it.
• The library received a $6,000 Tracy Foundation grant.
• Current fund balance is $40,187.75.

Matt requested a motion to authorize Pam to roll over the certificate of deposit (CD) at the best available rate.
Motion made by Evan and seconded by Allie.
Motion carried.

Township Update

Debbie Mansfield has taken over at White Hall Township and was unaware that the library receives a portion of township funding. She is working to correct this issue.

Director's Report

Mary Jane presented the Director's Report.
• Circulation totals: 328 items, with 276 active.
• Discussion was held regarding library rules and the possibility of disabling user accounts through the Shared App if patrons are unable to borrow materials.
• The library is now ordering books through Ingram, as Baker & Taylor is no longer in business.
• The library received $250 from iREAD, which Julia and Mary Jane used to purchase summer reading supplies.

Old Business

- Maintenance discussion was tabled due to Bill's absence.
- Technology: Matt inquired why the microfiche project did not fall under a previously received grant. Mary Jane is researching another grant opportunity which may include digitization.
- Friends of the Library: The board agreed on the matter and issued a check.

New Business

Illinois Per Capita Grant Standards were discussed. The standards have changed from 13 to 12 requirements. The board reviewed standards 1–4 and discussed compliance and steps needed to meet requirements.

Open Discussion

Evan noted unavailability for the December 8 meeting. Matt proposed moving the meeting to December 15.
Motion to move the December meeting from the 8th to the 15th was made by Allie and seconded by Pam.
Motion carried.

Adjournment

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Evan Driver, Secretary