

White Hall Township Library Board of Trustees Monthly Meeting

October 14, 2024

The monthly meeting of the White Hall Township Library Board of Trustees was held on Monday, October 14, 2024 with Matt Riegel-Pinkerton, Pam Painter, Bill Edwards, Allie Cox, Mary Frances Tunison, Pat Taylor, Dawn Ballard and Mary Jane Steelman present.

President Riegel-Pinkerton called the meeting to order at 5:05 p.m.

The minutes were approved as read.

Treasurer's Report: Balance on August 31, 2024, \$28,410.13. Balance on hand September 30, 2024 \$45,367.62. The report will be filed for audit.

Library Director's Report:

Circulation for September was 582.

The Library Director attended the ARSL conference in September. The conference focused on connecting with the community.

The Heartland System will do the duplicate bar coding of our books.

October happenings as follows: Disney travel with Keppen Clanton, Story Hour at the Flower Shop, Art and book with Tammy and Pam, Little Feet Big Pumpkins, Safe Trick or Treating, Monster Mash on the 25th and Trunk or Treat in Roodhouse.

The Move and Groove attendance has increased.

The Tracy grant was received. The Stanley Frech grant has been sent.

It was verified that the fax charge is \$1.00.

The rest of the year happenings as follows: Peggy Burton will be making flowers in November, Santa with the children in December.

Board members were asked to donate candy for Safe Trick or Treating.

Old Business:

Approval to purchase vinyl to update the library hours on the outside sign was given.

It was noted that the application for Library Director needs to be removed from the library web site and Allie Cox needs to be added as a Trustee.

An annual permission form will be set up for parents to give permission for their children's pictures to be posted on Facebook when attending library events.

Cathy Williams brought the New Board Member on Boarding Packet and discussed changes needed to the Long Overdue policy.

New Business:

The library will be open from 12-5 on November 30th for Christmas in the Park.

Matt discussed possibly obtaining a Video Display Board at a Springfield Auction on October 29th.

Dawn made a motion to purchase 500 sheets of letterhead from Drake if the quote is equal to or less than quote from Production Press of 28 cents a sheet. If the quote is not less or equal to the Production Press quote the letterhead will be purchased from Production Press. A second was received and the motion passed.

Pat made a motion to change the monthly November board meeting to Monday, November 18, 2024. A second was received and the motion passed.

There being no further business before the board the meeting was adjourned at 6:15 p.m.

Next meeting: November 18, 2024 at 5:00 p.m.

Respectfully submitted,

Dawn Ballard, Secretary