

White Hall Township Library Board of Trustees Monthly Board Meeting

March 11, 2024

The monthly meeting of the White Hall Township Library Board of Trustees met on Monday, March 11, 2024 with Mary Frances Tunison, Dawn Ballard, Pam Painter, Matt Riegel-Pinkerton, Bill Edwards and Katie Malin present. Cathy Williams attended via phone.

President Williams called the meeting to order at 5:01 p.m.

The minutes were approved as read.

Treasurer's Report: Balance on 1/31/24 of \$48,588.14. Balance on hand 2/29/24 \$47,795.09. The report will be filed for audit.

Library Director's Report: Mary Jane Steelman is planning the summer reading program. Books will be ordered for the program. Plan to attend Family Reading Night at the elementary school on 3/26/24. The IPLAR survey and annual certification have been completed. A bill from Frontier for the internet has been received with higher charges than expected.

Old Business:

The Tracy Grant action plan and expenditures were reviewed. The grant date has been extended to 5/31/24.

Bill Edwards will contact Frontier regarding the bill received.

Matt Riegel-Pinkerton reported the following: He has been working on organizing the basement and is looking into the purchase of containers for storage. Half of the basement lights do not work. He will contact the city about the lights. A meeting is scheduled with an archivist in May. The library website has been updated. Mary Frances Tunison will work on updating the library history for the website. Instagram and Tiktok are up and going.

The Library Director was instructed to have library staff contact RCI about copier leases available. The current copier's lease has expired.

Pam Painter reported that an Eclipse event is scheduled for 3/23/24 at 10:00 a.m.

Free eclipse glasses are available at the library.

New Business:

Matt Riegel-Pinkerton is looking into digitalization of the microfilm.

Lamination services are now available.

The proposed annual budget that will run from 4/1/24-3/31/25 was reviewed and revised.

The Annual meeting will be held on Monday, April 8, 2024 to be followed by the monthly meeting.

There being no further business before the board the meeting was adjourned at 6:27 p.m.

Respectfully submitted,

Dawn Ballard, Secretary